Operation Manual

FACILITIES BOOKING

麗業科技開發有限公司

Treasure Business Technology Development Ltd

CONTENTS

A. Self-service Payment Kiosk

CAINE HILL SMART APP can reserve the clubhouse facilities, while it does not support the payment function. Residents can use the Self-service Payment Kiosk to complete the booking.

You need to log in using < **My QR code** > in CAINE HILL SMART APP to use the clubhouse function at the Kiosk.

QR code acquisition method: CAINE HILL SMART APP – Settings - < **My QR code** > (QR code is valid for 5 minutes).

Figure 14

a. Login to the system.

Step 1 - Click the < **Login** > button and a prompt box will pop up.
Step 2 - Scan your < **My QR code** >
Login successful

Example:
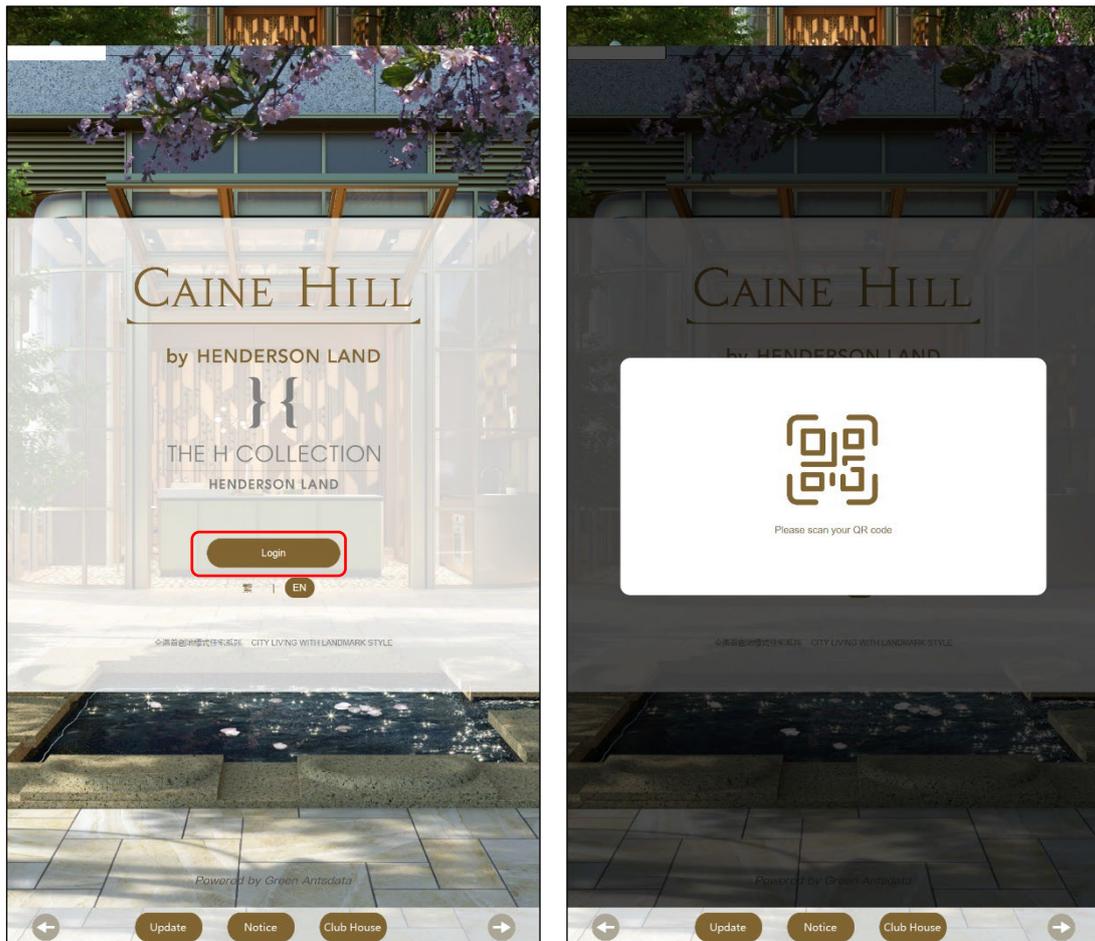
Figure 15: First step
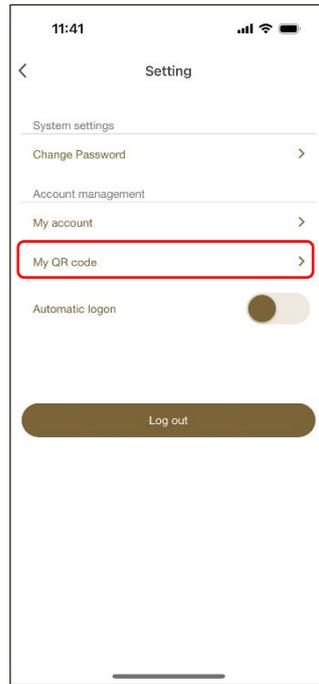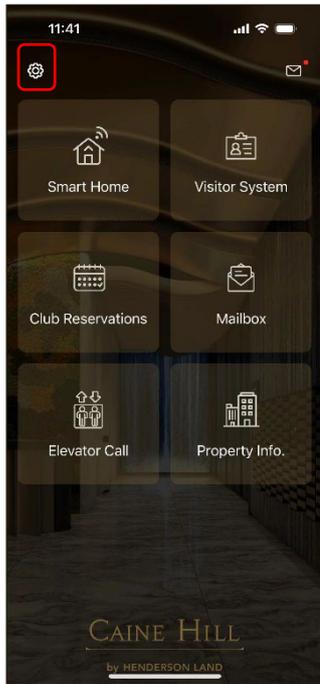
Figure 16: Step 2
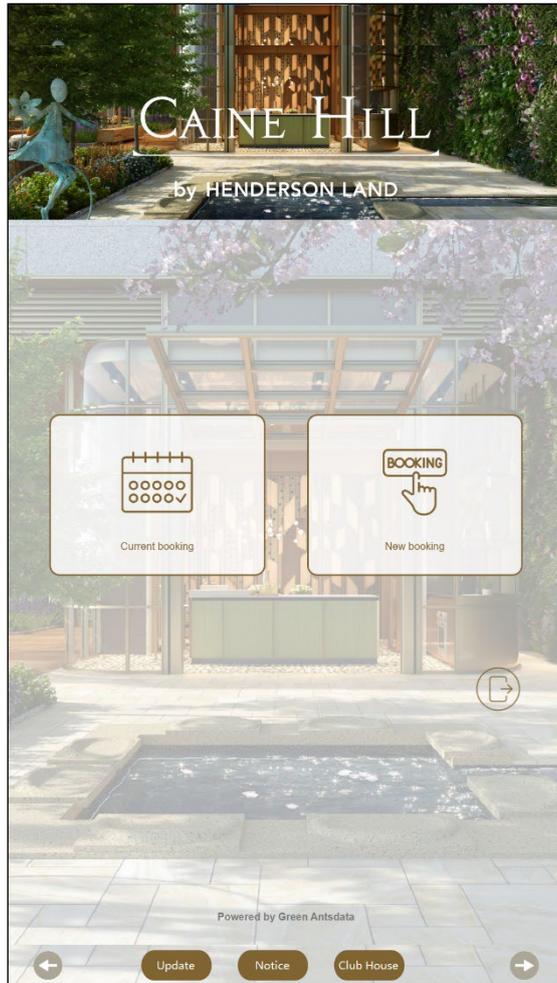
Figure 17: Login successful

b. Current Booking

Click on < **Current Booking** > to enter your booking list.

The Kiosk only displays the bookings that are currently available for payment which reserved via CAINE HILL SMART.

Figure 18: Current booking

To complete the booking reserved via CAINE HILL SMART

Step 1 - Select the order you want to pay.

Step 2 - Click the < **Payment** > button.

Step 3 - Confirm the payment information.

Step 4 - Scan Octopus to make payments.

Step 5 - Payment success/failure

Step 6 - Print the ticket after successful payment.

Example:
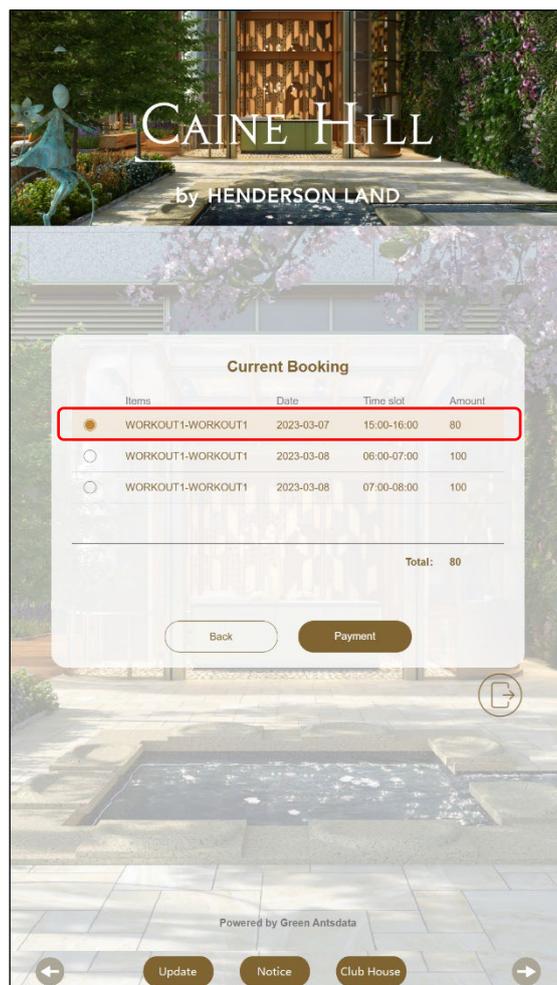
Figure 19: Step 1 - Select Order
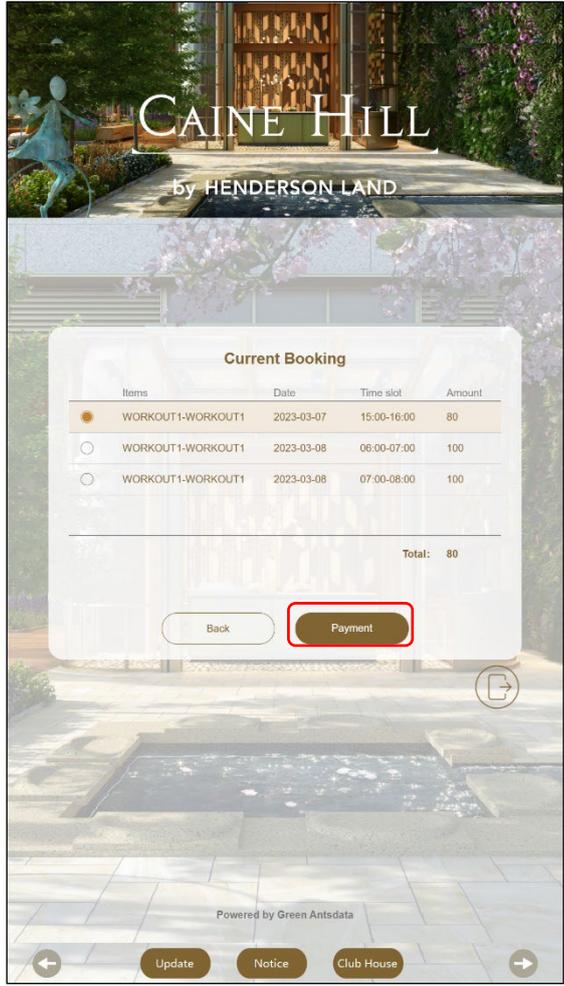
Figure 20: Step 2 - Click Payment
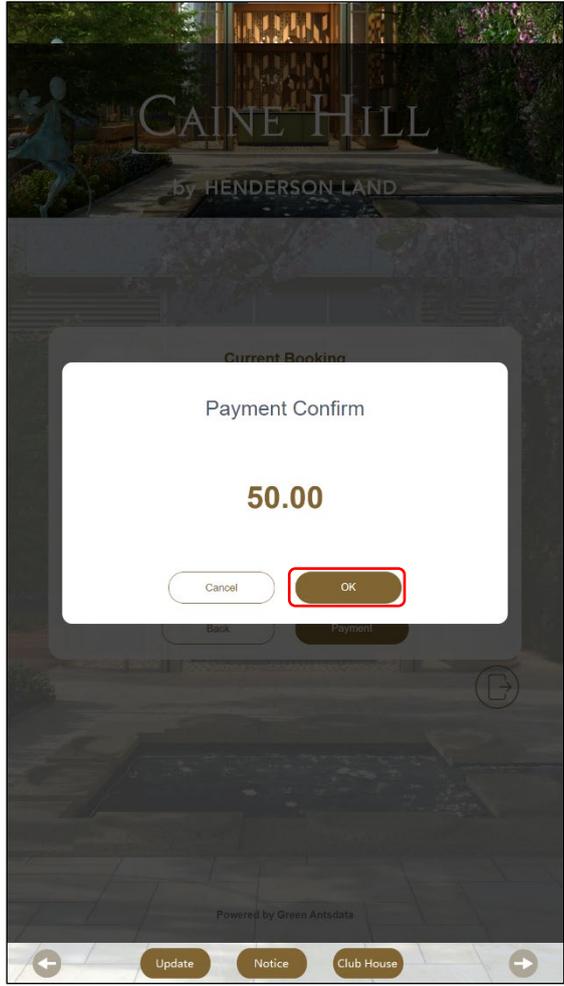
Figure 21: Step 3 - Confirm payment information.
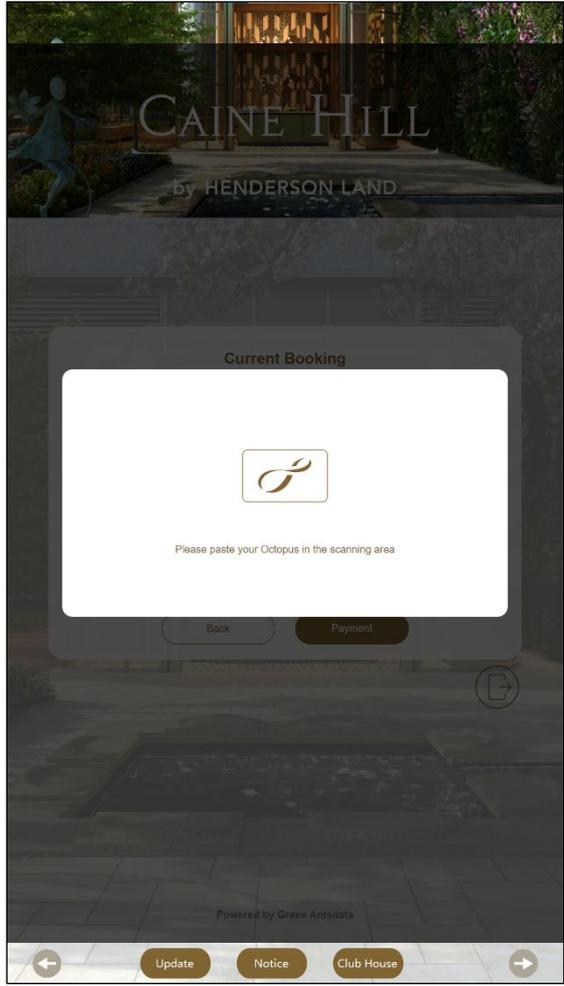
Figure 22: Step 4 - Pay with Octopus

Payment Successful:

Click < **Continue** > to complete other booking item.

Click < **Logout** > to return to the login page.

Payment Failure:

Click < **Return** > to return the Current Booking page, you can confirm your booking item and the payment information and make the payment again.
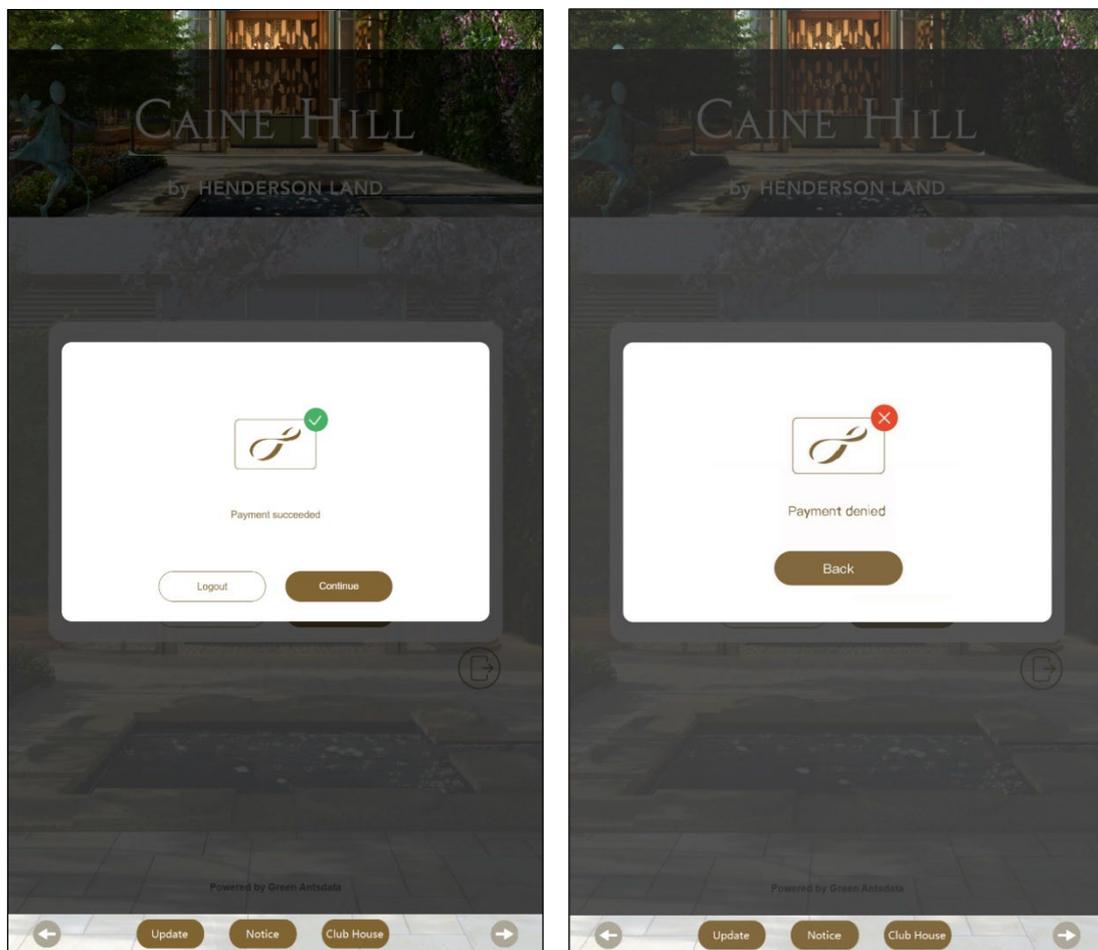
Figure 23: Step 5 - Payment results

CAINE HILL

by HENDERSON LAND

Date/Time :	7/3/2023 18:20
Shop no. :	CH01
Device no. :	40FF1A
Receipt no. :	1678171905
Product :	WORKOUT1 / WORKOUT1
Total :	$50.00
Octopus payment	
Octopus no.	389AC9FF
Amount deducted	-$50.00
Remaining value	$100.00

Last add value by Octopus on 2023-03-07

QR code for facility door access

Figure 24: Step 6 - Printing a ticket

c. New Booking

Click < **New Booking >** to enter the Facilities Booking Page
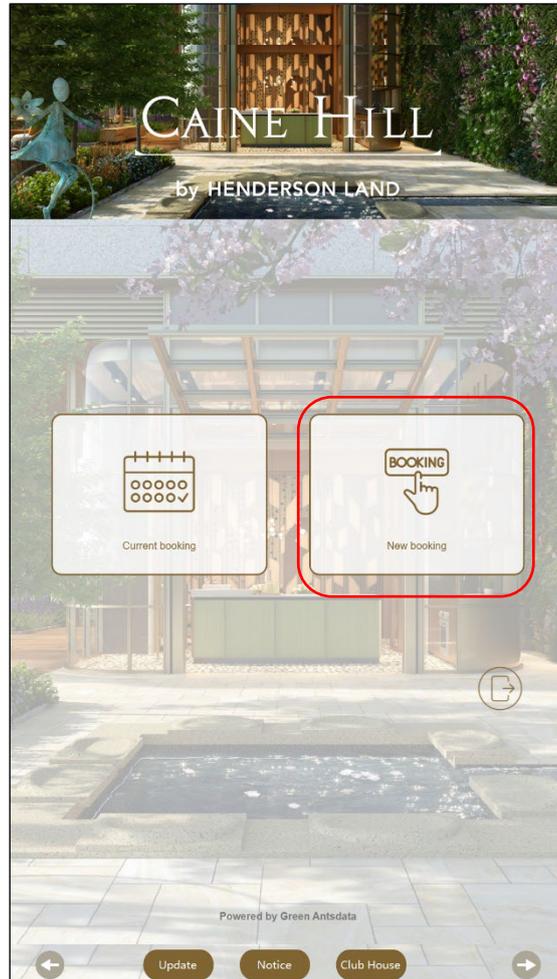
Figure 25: New Booking

Step 1 - Select the facility

Step 2 - Select booking date

Step 3 - Select booking time slot

Step 4 - Click the <OK > button.

Step 5 - Confirm the payment information.

Step 6 - Scan Octopus to make payments.

Step 7 - Payment success/failure

Step 8 - Print the ticket after successful payment.

Example:
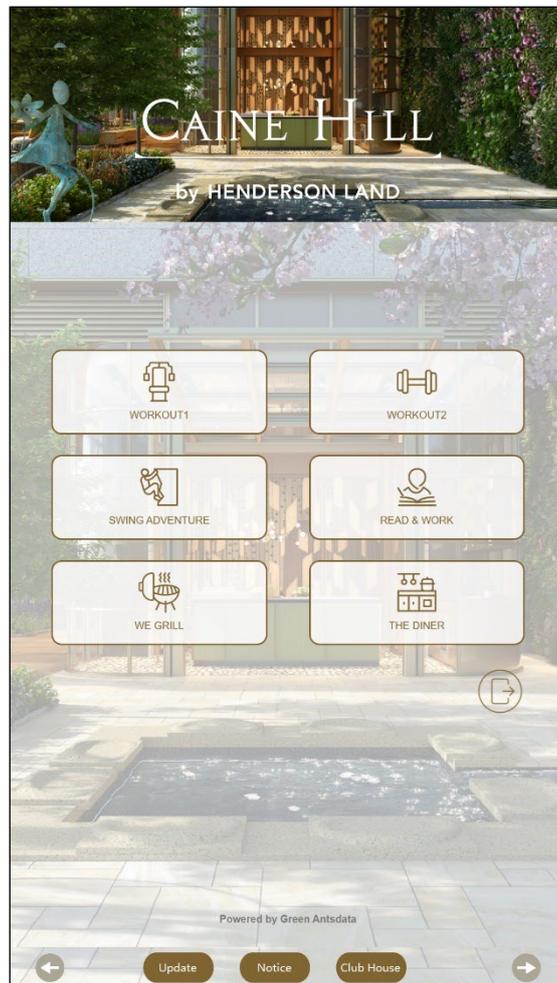
Figure 26:1 Step 1 - Select Item
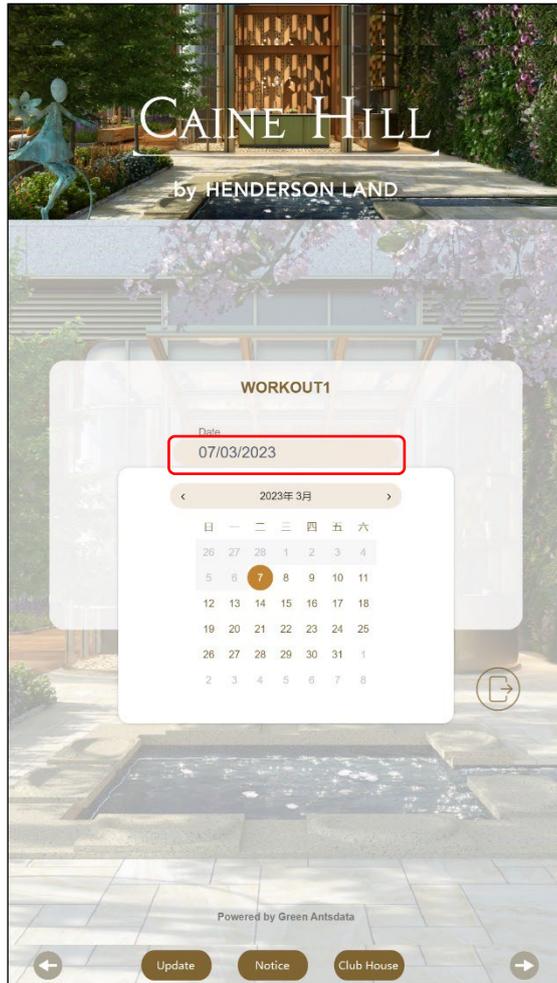
Figure 27: Step 2 - Select booking date.
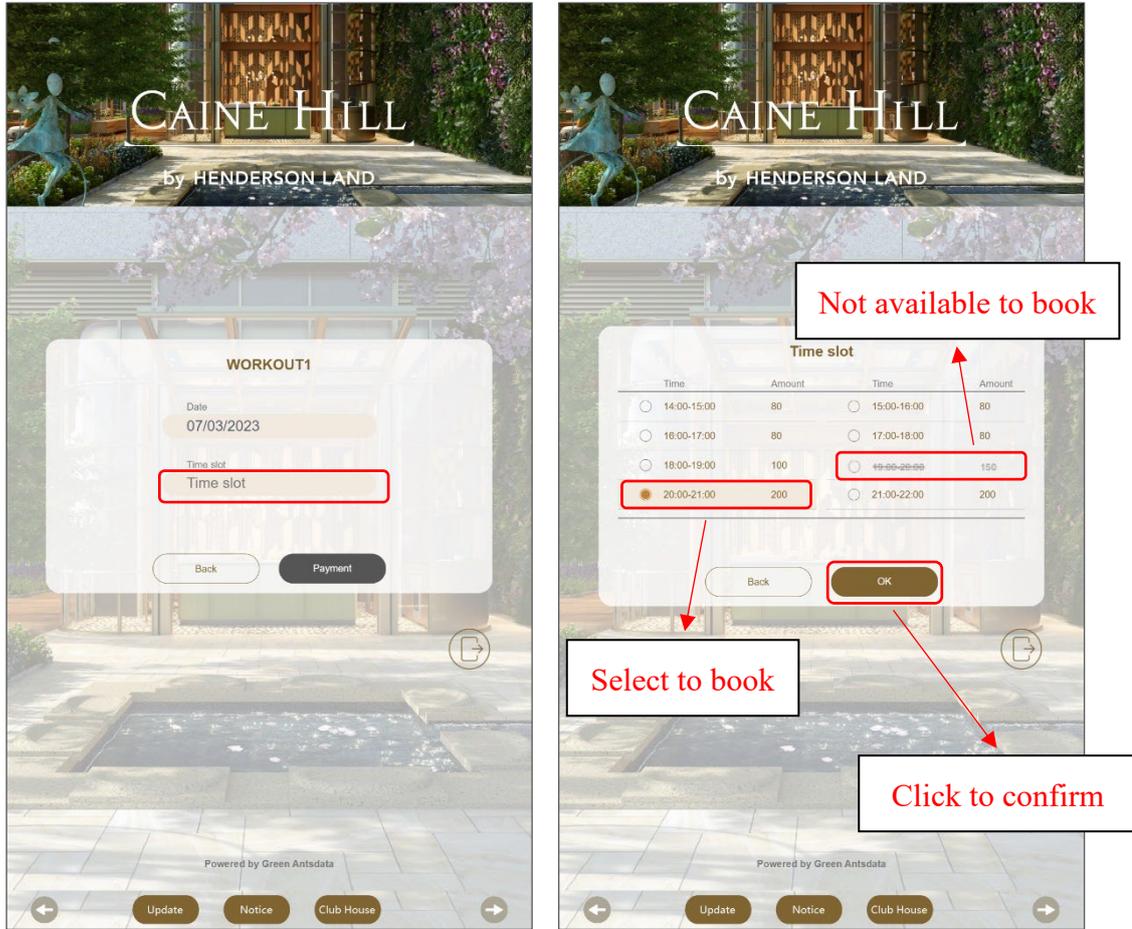
Figure 28:2 Step 3 – Select booking time slot
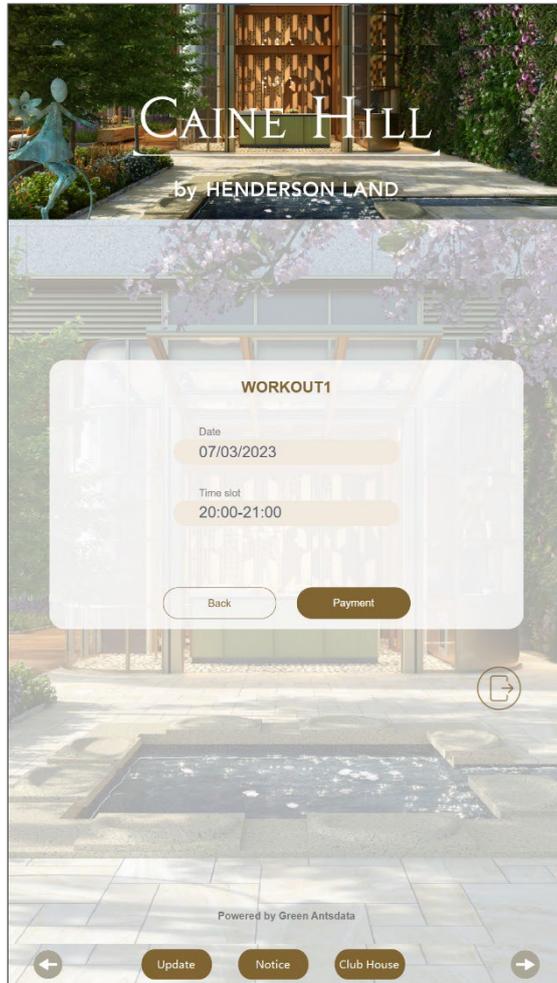
Figure 29: Step 4 - Confirm the booking information.

Step 5-8 are the same as the payment step for < Current Booking >, please refer to figure 21 – figure 24.

d. Logout the system.

Click the Logout icon to return to the login screen.

Figure 30: Logout the system.